



# Blessed Sacrament Catholic Primary School

Cedar Road, Aintree, Liverpool, L9 9AF

T: 0151 525 9600 F: 0151 525 2998

E: admin@bsprimary.com



Headteacher: Mr C Davey

www.bsprimary.com

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## Start of Year Plans: September 2020

Tuesday 25<sup>th</sup> August 2020

Dear Parents and Carers,

I am writing to update you with regard to the return to school for all children in September. It is a requirement for your child / children to return to school as of 2<sup>nd</sup> September 2020.

I really do hope that you have all had an absolutely brilliant summer and that your child / children are excited to return to school – because we are very excited to get them back!

Any child who is extremely vulnerable and has been shielding is expected to return to school. Parents of a child who has been in this category can call school to speak to either a member of the leadership team or their child's new teacher to ensure all appropriate measures are in place.

All children are expected to wear their full school uniform from 2<sup>nd</sup> September.

All children will return as part of their year group 'bubble' – not just a class bubble.

### Dropping Off Plans (start of the school day)

**\*\* If you have more than 1 child in your family, siblings can be dropped off at the same time as you drop off your first child. You can use either the Cedar Road entrance or the 'loop line' gate at the rear of the Junior building.**

8.30am – 8.40am: Year 1, Year 3 and Year 6 (Y6 MUST use the gates at the rear of the Junior building that take them directly onto the Junior playground and Year 1 MUST use the gates through the car park past the Infant kitchen).

8.40am – 8.50am: Nursery / Reception (EYFS) and Year 4

8.50am – 9.00am: Year 2 and Year 5 (Year 2 MUST use the gates through the car park past the Infant kitchen).

### Picking Up Plans (end of the school day)

**\*\* If you have more than 1 child in your family, due to the end of the day being much more challenging to safely dismiss all children, use your own judgement within the 10**



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Sims Parent App

**minute windows we are offering to minimise your wait to collect all siblings. You can use either the Cedar Road entrance or the 'loop line' gate at the rear of the Junior building.**

3.00pm – 3.10pm: Year 1, Year 3 and Year 6 (Y6 MUST use the gates at the rear of the Junior building that take them directly onto the Junior playground and Year 1 MUST use the gates through the car park past the Infant kitchen).

3.10pm – 3.20pm: Nursery / Reception (EYFS) and Year 4

3.20pm – 3.30pm: Year 2 and Year 5 (Year 2 MUST use the gates through the car park past the Infant kitchen).

### **Clarification regarding all Early Years settings (start and end of sessions)**

Parents received a letter from Mrs Griffin (EYFS Leader) back in July regarding the arrangements for children starting in September, but what follows is explanation and clarification of the required adjustments - in line with whole school safety systems.

### **Reception**

2<sup>nd</sup> September – 11<sup>th</sup> September: Morning session – 9.15am – 11.30am / Afternoon session – 12.45pm – 3.00pm

From September 14<sup>th</sup>, when attending FULL TIME: 8.40am – 8.50am drop off, 3.10pm – 3.20pm pick up.

### **Nursery**

2<sup>nd</sup> September – 8<sup>th</sup> September: Morning session: 9am – 10am

From Wednesday 9<sup>th</sup>, when attending all morning: 8.40am – 8.50am drop off, 11.45am pick up.

2<sup>nd</sup> September – 8<sup>th</sup> September: Afternoon session: 12.30pm – 1.30pm

From Wednesday 9<sup>th</sup>, when attending all morning: 12.30pm drop off, 3.10pm – 3.20pm pick up.

2<sup>nd</sup> September – 4<sup>th</sup> September for the 30 hour offer children (Little Learners): 10.30am – 11.30am. From September 7<sup>th</sup>, when attending FULL TIME: 8.40am – 8.50am drop off, 3.10pm – 3.20pm pick up.

**\*\* Little Buds remains the same as the information in Mrs Griffin's letter.**

### **Breakfast Club**

Breakfast Club will be open from 2<sup>nd</sup> September, with drop off being STRICTLY between 8.00am – 8.15am. Please arrive NO LATER than 8.15am.

Infant children (Nursery/Reception/Year 1/ Year 2) will be in the Infant Hall.

Junior children (Years 3, 4, 5 and 6) will be in the Junior Hall.

When in Breakfast Club, children will remain in their year group bubbles when indoors or when playing outside.

If you require a place, a strict booking system **for the half term** will be in operation and you will be receiving further details about how to book in a separate letter from our School Business Manager. *Sadly, if there is no booking, your child cannot attend.*

If you do secure a place for your child in Breakfast Club, there will be a clearly visible door bell at the entrance of both the Infant and Junior buildings that you must press and wait for staff to answer the door.

### **After School Club**

After School Club will operate as Breakfast Club will in every respect, with the very last time available for collection still being 5.45pm.

If you do secure a place for your child in After School Club, there will be a clearly visible door bell at the entrance of both the Infant and Junior buildings that you must press and wait for staff to answer the door.

The start time for children attending After School Club will be in line with their staggered end of the day times. They will be escorted safely to the hall by our staff team.

### **Lunch Time**

#### **Infants**

Little Buds will continue to have lunch in their Little Buds room.

Nursery and Reception lunch hour: 11am – 12pm

Year 1 and Year 2 lunch hour: 12pm – 1.00pm

***All children will eat in the Infant Hall.***

## Juniors

Year 3 and Year 4 lunch hour: 11.30am – 12.30pm

Year 5 and Year 6 lunch hour: 12.30pm – 1.30pm

***All children will eat in the Junior Hall.***

## Other Key Stay Safe Information

- Follow the one way systems to arrive and leave school at all times
- Maintain the 1m social distancing
- Please DO NOT approach staff at the classroom door – if you have any queries, please ring or email school
- Stand back a 2m distance from the classroom door whilst dropping off or picking up
- Stick to your 10 minute timeslot window – ***and if you are late you may have to wait until the very end of all the staggered drop off or pick up times***
- Please DO NOT congregate in groups with other parents, you must immediately leave the school site, following the one way system
- Only 1 parent should drop off and pick up
- Please DO NOT ask another parent to collect your child

\*\* Due to the fact that our one way system HAS to use the vehicle gates at the front of school, the gates will be a **CAR FREE ZONE** every day from 8.30am – 9.00am and from 3.00pm – 3.30pm. They will continue to be manned by site staff at this time. If you have a disabled badge, the Admin Team must be informed so that they can issue you with one of OUR school passes that allows you onto the site in your vehicle (but you would have to adhere to when it is a car free zone). If this applies to you, please contact the Admin team immediately.

I appreciate that this was a lot of information to take on board back in July, but I wanted to re-share it with you to be absolutely clear of the measures that are in place come 2<sup>nd</sup> September under the current guidance. If the advice from the Government (DfE) changes after the children have returned, rest assured, I will of course quickly update our plan.

For a school our size, operating under these conditions with the volume of children and parents coming to and from school on a daily basis is no mean feat! Therefore, I urge you to work with us to the best of your abilities and stick to the plans I have shared in this letter – I would massively appreciate it! All measures are in place to keep you, your children and my staff team safe – and that has been and will continue to be my number 1 priority.

Thank you again for your understanding, co-operation and support throughout what was the most unexpected and disrupted academic year, I cannot stress enough how happy I and my team are to get back to the new style normality of school life.

Yours sincerely,

**Mr Davey**

**Headteacher.**